

Use the Grouping Feature for Simulation Activities

The Grouping feature allows you to create subgroups within an Activity. This will allow you to add groups on the fly. This is great for Simulation. After each small group is done with their simulation scenario, an instructor can make that current subgroup chart invisible and then add a new subgroup with a “clean” copy of the chart. Let’s see how this works.

1. Go to **Course List**.
2. Click the **Go to Course** link for the specific course.
3. The Activities and Grading window opens. Click **Create New Activity**. The **Create New Activity** window opens.

The screenshot shows the 'Create New Activity' form for a 'Practice Test'. At the top, there is a 'Save' button. Below it, the 'Group Activity' checkbox is checked and highlighted with a red box. Underneath, it says '(Break your class into groups)'. The 'Patient Type' dropdown menu is set to 'Shared Patients' and is also highlighted with a red box. The dropdown options are '(Individual, Shared or Clinical)'.

4. Select the **Group Activity** by clicking in the checkbox.
5. In the **Patient Type** field choose the appropriate selection. (Remember that Shared Patients are usually used for simulation.)
6. Continue to add the information for the activity and then save. The New activity will appear in the activity list with a plus sign next to the activity name.

The screenshot shows the 'Course Activities and Grading' table. The table has columns for Activity Name, Due Before, Patient Type, Visible to Students, and Student Charting by Patient. The first row is 'Introduction to EHR' with Patient Type 'individual' and Student Charting by Patient 'Man Day 0'. The second row is 'Simulation: Cardiac' with Patient Type 'individual' and Student Charting by Patient 'Man Day 0'. A red box highlights the plus sign next to the 'Simulation: Cardiac' activity name, with a callout that says 'Click to see groups'. Another red box highlights the 'New Group' link in the 'Student Charting by Patient' column for the 'Simulation: Cardiac' activity, with a callout that says 'Add new group'.

Activity Name	Due Before	Patient Type	Visible to Students	Student Charting by Patient
Introduction to EHR		individual	☑	Man Day 0
Simulation: Cardiac		individual	☑	Man Day 0

7. Click the **Plus** sign to see the first group that was added automatically.
8. When you are ready to add a new subgroup, go to the activity and click the **New Group** link. You may also want to make the previous subgroup invisible to prevent students from opening the wrong chart.

Note that you can edit each group to give the group a new name, make it invisible or visible, add a due date and time or add specific members to the group.

